



October 4, 2017


Practice Management FOR LITIGATORS

Chair: Cynthia Kuehl, C.S., *Lerners LLP*

Lisa Munro, *Lerners LLP*

November 27, 2017

9:00 a.m. to 12:00 p.m.

Total CPD Hours = 3 h Professionalism 

Donald Lamont Learning Centre
The Law Society of Upper Canada
130 Queen St. W.
Toronto, ON

SKU CLE17-0111001



Agenda

9:00 a.m. – 9:05 a.m.

Welcome and Opening Remarks

Cynthia Kuehl, C.S., *Lerners LLP*

Lisa Munro, *Lerners LLP*

9:05 a.m. – 9:25 a.m.

The Initial Client Meeting & Communication

Katherine Ford, *Sherrard Kuzz LLP*

Nimali Gamage, *Goddard Gamage LLP*

- 9:25 a.m. – 9:40 a.m.** **File Management**
- Cynthia Kuehl, C.S., *Lerners LLP*
- Lisa Munro, *Lerners LLP*
- 9:40 a.m. – 10:00 a.m.** **Computer and Internet Safety –
Protecting Client Files and Yourself**
- Ian Hu, Claims Prevention & practicePRO
Lawyers' Professional Indemnity Company (LawPRO)
- 10:00 a.m. – 10:15 a.m.** **How to Effectively Delegate**
- Colin Stevenson, C.S.
Stevenson Whelton MacDonald & Swan LLP
- 10:15 a.m. – 10:20 a.m.** **Question & Answer Session**
- 10:20 a.m. – 10:35 a.m.** **Coffee and Networking Break**
- 10:35 a.m. – 10:50 a.m.** **Cost Estimates and Billing**
- Jessica Rubin, *Miller Thomson LLP*
- 10:50 a.m. – 11:05 a.m.** **Promoting Your Practice**
- Jane Southren, *Jane Southren Consulting*
- 11:05 a.m. – 11:20 a.m.** **Social Media and Professionalism**
- Robert Centa, *Paliare Roland Rosenberg Rothstein LLP*

11:20 a.m. – 11:25 a.m.

Question & Answer Session

11:25 a.m. – 11:55 a.m.

When Things Go Wrong

Cynthia Kuehl, C.S., *Lerners LLP* ~ **PANEL MODERATOR** ~

Lisa Munro, *Lerners LLP* ~ **PANEL MODERATOR** ~

Kirsten Crain, *Borden Ladner Gervais LLP*

Naomi Horrox, Counsel and Team Manager
Practice Management, *The Law Society of Upper Canada*

Benjamin Na, *Gowling WLG (Canada) LLP*

Daniel Pinnington, Vice President
Claims Prevention & Stakeholder Relations
Lawyers' Professional Indemnity Company (LawPRO)

11:55 a.m. – 12:00 p.m.

Question & Answer Session

12:00 p.m.

Program Ends

